Tertiary Experience Day (TED)

Confirmation Form

Outreach and Engagement

TED Details

|  |  |
| --- | --- |
| Requested date of visit |  |
| Estimated time of arrival |  |
| Estimated time of departure |  |

Booking Person Contact Details

|  |  |
| --- | --- |
| Contact name |  |
| Contact email |  |
| Contact phone |  |
| Contact position |  |
| School name |  |
| School Contact(In case of an emergency) |  |

Staff Details

|  |  |
| --- | --- |
| Number of staff attending |  |

|  |  |  |
| --- | --- | --- |
| Name | Position | Dietary requirements (if applicable) |
|  |  |  |
|  |  |  |
|  |  |  |

Accessibility Requirements

|  |  |
| --- | --- |
| Do any visitors have a disability, impairment or difficulty that may require any accessibility adjustments for your visit? | YES / NO |
| If YES, please indicate types of adjustments required. |

Student Details

|  |  |
| --- | --- |
| Total number of students attending  |  |
| Year level/s of students |  |
| Minimum 2 degrees or areas of study a majority of the students are interested in (e.g. engineering & nursing) |  |

**(Maximum of 50 students)**

|  |  |  |
| --- | --- | --- |
|  First / Last name | Photo consent (yes or no?) | Dietary requirements (if applicable) |
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Thank you for completing the TED Confirmation Form.

An Outreach and Engagement Officer will be contact shortly to confirm your TED booking.

Please ensure all responses have been completed with the correct information. If you have any questions, please get in touch or visit our [website.](file:///%5C%5Cnas02.storage.uq.edu.au%5CInstitutes%5CATSIS%5COutreach%20%26%20Engagement%5CTED%5Cngagement%20%20)

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